

Finding an internship involves the same job search steps as finding a career position. Plenty of internship opportunities are available, but you must be prepared and actively pursue them.

Steps to Finding an Internship:

- **Plan ahead.** Begin looking for an internship at least six months in advance.
- **Prepare** your résumé and have it reviewed by a Career Consultant.
- **Identify your search focus.** Do you have geographic restrictions or preferences? What specific areas of industry interest you? What are your long-term career goals?
- **Brainstorm.** Develop a list of potential employers or industries. Research each employer or industry to find the best fit for you. Dare to seek out your dream employers.
- **Check the HIRE System** for internship job postings and for employers who may be conducting on-campus interviews.
- **Check the bulletin boards** in your department for internship postings.
- **Speak with your advisor and other professors** in your major to learn where other students have completed internships.
- **Read journals** related to your major. Explore hidden job opportunities. Which companies are marketing new products? Who is doing research?
- **Network** with your personal contacts. Let your interest and qualifications be known to those who know you best.
- **Research on the Internet.** Check out employer web sites.
- **Apply and interview** for several internship opportunities.